

Minutes of AGM 2021-2022

Date: 12th October 2022 – 7.30pm

Present: Stuart Ashcroft, John Cooper, Sheila Cooper, Odete Bell, Nicole Eastwood, Paul Eastwood, Bill Halkett,* John Hodge, Jo Jones, Lynne Selkirk, Richard Selkirk, Jo Ward; Gary Ward*

Apologies: Susan Guinness*, Pam Hailwood, Joan Halkett

Note: * denotes an Officer of the HCA.

Hilldale Parish Council: Ian Bell

WLBC:

Date of next AGM: TBA

General

Item	Content
1.	Apologies – see above.
2.	Previous minutes: Minutes Oct 2021 AGM were accepted: Proposed by Bill Halkett; Seconded: Gary Ward
3.	Chairman's Report: Gary Ward presented a verbal report as the HCA had effectively been closed for the period. He welcomed all of the new members to the meeting and HCA. He noted: <ol style="list-style-type: none"> a. The HCA needs more volunteers to keep events happening b. The HCA contributed towards replacement kitchen equipment. c. He asked for ideas for which grant applications could be made. d. He advised that the HCA's constitution is being reviewed and will be revised as necessary to reflect its current organisation and objectives. e. The Chairman announced that he would be standing down from the post.
4.	Treasurer's Report: In Susan Guinness's absence, Bill Halkett presented the Treasurer's Report: <ol style="list-style-type: none"> a. Bank balance: £1,793.96 as at 31st August 2022 b. Various expenses, eg, newsletter printing, coffee morning hall rent and Jubilee Tea Party c. Income from the Parbold Sunday Market breakfasts and lunches in February yielded a net £404.96. d. Grants play an important part of HCA's finances and that grants had been provided by: <ol style="list-style-type: none"> i. Dulverton Trust – curtains for the Village Hall, Lancashire County Council: ii. Older Peoples grant towards Coffee morning expenses iii. Local member grant towards the costs of the Jubilee Tea Party. e. Grants are increasingly difficult to secure as the eligibility requirements have become more stringent. The HCA is fortunate to have support from Councillor May Blake (WLBC), County Councillor Joan Burrows (Older Peoples Champion) and County Councillor Rob Baillie who been able to provide a couple of hundred pounds towards our activities from time to time. f. The financial statement is attached to these minutes. Bill thanked Gary for his many years as Chairman on at least 2 separate occasions.
5.	Resignation of the Officers and committee In accordance with the HCA's Constitution, the existing Hilldale Community Association Officers and committee resigned.
6.	Election of the Officers: The following were elected for 2022/2023 Chairman:- John Hodge (Proposed by Gary Ward ; Seconded by Bill Halkett) Vice Chairman:- Stuart Ashcroft (Proposed by Ian Bell; Seconded by Bill Halkett) Secretary:- Paul Eastwood (Proposed by Gary Ward; Seconded by Jo Jones) Treasurer:- Bill Halkett (Proposed by Gary Ward; Seconded by Odete Bell)

7.	<p>Election of the General Committee members: It was noted that all residents of Hilldale are automatically members of the Community Association and are eligible to attend all meetings and be considered as members of the Committee.</p>
9.	<p>Open forum The Chairman advised that all concerns about traffic etc were matters outside the remit of the HCA.</p> <ol style="list-style-type: none"> 1. Ian Bell asked the attendees to consider becoming co-opted members of the Hilldale Parish council which has a vacancy for at least 1 Councillor. That there is an election in May 2023 and so a person joining now could gain an insight into the workings of the HPC before the election. 2. Ian Bell asked if it might be possible to apply for grants towards “Arts” type event(s). such an event would not be in competition with the well established Parbold events but perhaps something that Hilldale could do for its own community. 3. Sheila Cooper asked if, in addition to the website and Facebook pages, there should be a presence on NextDoor which is a free to use local network. John Hodge agreed that it would be a good idea for the HCA / Hilldale to have a presence on NextDoor. He also said that he would undertake a review of the HCA’s on-line presence with a view to improving its visibility. Jo Ward is the current Admin for both Facebook pages and will add John as an additional Admin. John would like someone else to be a third Admin to help with the sustainability of our Facebook presence. 4. Paul Eastwood asked about advertising the Coffee mornings to the cyclist community, ‘Cyclist breakfasts’. It was agreed that this should be tried. 5. John and Sheila Cooper advised that they had found their front door damaged apparently from an attempt by someone to enter their home when they were actually at home. Gary said that there was a PCSO for Parbold and surrounding area and that the Parish Council would invite the responsible Inspector and/or PCSO to a meeting to respond to local concerns. 6. Meeting closed at 8:20pm.

HILLDALE COMMUNITY ASSOCIATION FINANCIAL STATEMENT for 2021 - 22

Date	Chq No / cash	Payee Payer	Item	DEBIT	CREDIT	BALANCE
01-Sep-21			BALANCE C/F			3,068.73
09-Sep-21		Hilldale Parish Council	Advert		20.00	3,088.73
27-Sep-21	413	W Halkett	Newsletter	70.00		3,018.73
29-Sep-21		RBS	Interest		0.36	3,019.09
04-Oct-21		M Singleton	Advert		20.00	3,039.09
19-Oct-21	414	W Halkett	AGM EXPENSES	73.41		2,965.68
19-Oct-21	415	G Ward	AGM EXPENSES	41.85		2,923.83
24-Nov-21		S. Wingrove	Ticket payment		20.00	2,943.83
13-Dec-21		Lancs Cc	Grant		300.00	3,243.83
17-Dec-21		W Halkett	Ticket payment		20.00	3,263.83
30-Dec-21		RBS	Interest		0.38	3,264.21
04-Jan-22		J Abel	Donation because tickets not to be refunded			3,264.21
07-Feb-22	416	Hilldale Parish Council	Hall booking fee	25.00		3,239.21
15-Feb-22	418	W A Halkett	Part payment general expenses	120.00		3,119.21
27-Feb-22			Parbold Sunday Market - gross £500.74		404.96	3,524.17
			less expenses			3,524.17
27-Feb-22	cash	Parbold Comm'y Assoc'n	Fee for Sunday Market			3,524.17
27-Feb-22	cash	G Ward	Food - £59.78			3,524.17
28-Mar-22	Credit	Dulverton Trust	Grant payment for Curtain and rail for Village Hall		1,922.00	5,446.17
29-Mar-22	424	W Halkett	Parbold Sunday Market expenses	149.81		5,296.36
30-Mar-22	credit	RBS	Interest		0.40	5,296.76
08-Apr-22	Credit	Lancs CC	Grant towards Jubilee		200.00	5,496.76
16-May-22	0425	Hilldale Parish Council	Rent of Hall for March Coffee Morning	25.00		5,471.76
17-May-22	0426	W Halkett	Payment for Spring 22 newsletters	75.00		5,396.76
24-May-22	0428	W Halkett	Expenses			5,396.76
			Insurance - Greenwood Morland	168.42		5,228.34
			Jubilee expenses 1	186.60		5,041.74
26-May-22	0427	Hilldale Parish Council	rent of hall for April coffee morning	25.00		5,016.74
09-Jun-22	0429	G Ward	Jubilee items - Costco	402.49		4,614.25
10-Jun-22	credit	anonymous	donation		20.00	4,634.25
10-Jun-22	credit	C & N Twist	donation		15.00	4,649.25
13-Jun-22	0430	W Halkett	Jubilee expenses - 2	280.83		4,368.42
13-Jun-22	0431	Laurence Davis	Flower tub refurbishment	60.00		4,308.42
	0432	W Halkett	Cater-Kwik bain marie covered by grant	290.62		4,017.80
29-Jun-22	Credit	RBS	Interest		1.16	4,018.96
14-Jul-22	0434	W Halkett	Newsletter printing - Rufford Printing	75.00		3,943.96
18-Jul-22	0433	Hilldale Parish Council	Rent of Hall for June Coffee Morning	25.00		3,918.96
09-Aug-22	Credit	Design Travel	Advert		20.00	3,938.96
15-Aug-22	0435	Hilldale Parish Council	Rent of Hall for July Coffee morning	25.00		3,913.96
			BALANCE AS A 31 Aug 2022			3,913.96
			Total income		2,964.26	
			Total expenditure	2,119.03		
			Unspent commitments - Hall curtains	2,120.00		
			Net balance going forward			1,793.96